

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Karen Murgatroyd		Telephone number: 0113 3788531
Subject²:	Authority to enter into a grant agreement with West Yorkshire Combined Authority for The WOW Barn		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)		
	<p style="margin-left: 40px;">a) The Chief Officer for Culture and Economy has authorised the City Council to enter into grant agreement with West Yorkshire Combined Authority for a sum of £551,672 from WYCA's Gainshare fund. This funding will then be channelled in full to Leeds Culture Trust who will deliver the WOW Barn project and who will manage all WOW Barn expenditure.</p> <p style="margin-left: 40px;">b) The decision has been exempted from call in. The reasons for this exemption are set out in section 19 of this report under legal implications.</p>		
A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)			
To receive a grant of £551,672 from WYCA for the development phase of the WOW Barn project, part of Leeds 2023's Year of Culture which aims to highlight			

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

and address the gender disparity in the construction sector. The terms of the WYCA grant will be reflected in the refreshed Grant Agreement between LCC and Leeds Culture Trust which is due to be signed by the end of March 2023.

This grant agreement for development funding will be followed by a further grant agreement between WYCA and LCC for the sum of £ 948,328 which was approved by WYCA Culture Committee on 26.1.23

Leeds City Council has applied for this funding from WYCA's Gainshare Fund and will then channel it to LCT who will deliver the WOW Barn Project and manage all related expenditure. The terms of the grant agreement with WYCA are being incorporated into the refreshed grant agreement between LCC and LCT which will be signed at the end of March 2023.

The grant agreement between LCC and WYCA is a confidential annex to the corresponding report. It sits under exempt information rule 10.4(3) in the council's access to information procedure rules, as it relates to the business and financial affairs of the Council and a third party.

The decision is not eligible for call-in as the grant needs to be sealed within the timescales set by WYCA and the funding secured for the WOW Barn project which is already in delivery.

Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision

Option 1 – Leeds Culture Trust to bid directly to WYCA for funding

Leeds Culture Trust made several representations to WYCA to ask for direct financial support; however, it was decided that channelling the grant through LCC would be more effective, tapping into expertise within the council and allowing LCC to draw down funding from WYCA's new Investment Framework for Culture and Sport through the Gainshare fund. This approach would position Leeds as part of a programme of cultural festivals taking place throughout West Yorkshire, each attracting financial support from WYCA, between 2023 and 2025.

Option 2 – Grant agreement between LCC and Leeds Culture Trust

This grant agreement between WYCA and LCC could have sat alongside a separate grant agreement between LCC and Leeds Culture Trust on the

	<p>delivery of the WOW Barn. However, for simplicity, it was decided that the terms of this WYCA grant could be incorporated in the refreshed, main grant agreement between LCC and LCT which sets out the terms for LCC's financial support for the Leeds 2023 Year of Culture. This refreshed grant agreement will be signed on 29 March 2023.</p>
Affected wards:	<p>Little London and Woodhouse Headingley and Hyde Park As the WOW Barn will be sited on Cinder Moor, both wards will be affected by the event.</p>
Details of consultation undertaken⁴:	<p>Executive Member The Executive Member Economy, Culture and Education has been consulted on the WOW Barn and receives regular briefings on the progress of this major Leeds 2023 signature event, including funding arrangements.</p>
	<p>Ward Councillors for Little London and Woodhouse and Headingley and Hyde Park were briefed and consulted on plans for the WOW Barn, including funding arrangements, on 20.2.23.</p>
	<p>Others</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>The Executive Manager, Leeds 2023 Partnership is the accountable officer, acting as the main point of contact for liaison between LCT and WYCA and is also responsible for grant claims and reporting.</p> <p>This grant agreement for development funding will be followed by a further grant agreement between WYCA and LCC for the sum of £ 948,328 which was approved by WYCA Culture Committee on 26.1.23.</p> <p>The WOW Barn will be raised over 24 hours between 30 April and 1 May 2023 and will then serve as an event space for a period of 3 weeks, including for the WOW Leeds Festival on 13 May.</p>
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

Forthcoming Key Decisions⁵	10 March 2023	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: The decision is not eligible for call-in as the grant needs to be sealed within the timescales set by WYCA and the funding secured for the WOW Barn project which is already in delivery as part of Leeds 2023's Year of Culture.	
Approval of Decision	Authorised decision maker ⁸ Eve Roodhouse – Chief Officer Culture and Economy	
	Signature <i>Eve Roodhouse</i>	Date 30.03.2023

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.